



## STANDING ORDER & GIFT AID FORM

Registered as a charity in England & Wales

Charity No. 1129280.

St Andrew's Church, Linton Road, Oxford, OX2 6UG.

Photo by John Cairns <http://johncairnsphotography.co.uk>

If you would like to make a regular gift to the church this can be done by standing order.

Standing orders can be set up directly with your bank by going into the your local branch or online.

If you prefer you can complete **Section 1** of the form. Please complete details fully and sign. It can be handed into the church office.

If you want to notify the church of a change in the donation amount please contact your bank directly or also use this form.

Normally gifts will be used for the Mission and Ministry Fund of the church but if you would like it to be used for a specific ministry please indicate in **Section 2—Use of Gift**.

However you set up your standing order if you can gift aid the donation you will need to complete **Section 3—Gift Aid Form**.

Other ways to give to the work of St Andrew's is by cheque made payable to St Andrew's PCC or by cash using the provided envelopes.

**1. Standing Order.** Please complete and return to the church.  
We will forward onto your bank.

Your details:

Title: ..... First name(s): .....Surname: .....

Home Address:

.....

.....

..... Postcode:.....

Name and address of your bank/ building society	<b>Please pay: St Andrew's PCC</b> <b>Bank details: BARCLAYS</b> Summertown Branch Sort Code: 20-65-18 Account No: 80828831
	Your sort code <input type="text"/> <input type="text"/> <input type="text"/> Your account number <input type="text"/>

A. Please debit the following sum of £.....

Write amount in words:..... from my/our account

B. Commencing on the ..... (date at least one month from today) and continuing monthly / quarterly / yearly (please delete as applicable) until further notice.

C. Signed: ..... Date:.....

D. Please delete as applicable:  
This is a new order / This replaces my existing order

**2. Use of Gift.** Please use my gift for:  
Mission and Ministry fund/ Building/ Other .....  
(please specify)

### 3. Gift Aid Declaration.

**Boost your donation by 25p of Gift Aid for every £1 you donate.**

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £ .....and any donations I make in the future or have made in the past 4 years to St Andrew's PCC.

I am a UK taxpayer and understand that if I pay less Income Tax and /or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Your details:

Title: ..... First name(s): .....Surname: .....

Home Address:

.....

.....

.....

Post code:..... Date: .....

Please notify us if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your self assessment tax return or ask HM Revenue and Customs to adjust your tax code.