

# Giving Form

Registered as a charity in England & Wales Charity No. 1129280  
St Andrew's Church, Linton Road, Oxford, OX2 6UG  
01865 311 212

[WWW.STANDREWSOXFORD.ORG](http://WWW.STANDREWSOXFORD.ORG)

**Please complete this form if you would like to make a regular donation to St Andrew's Church.**

The form is made up of three parts:

⦿ **Section 1: Standing Order.** Please complete details fully and sign. If you want to notify the church of a change in the gift amount, please also use this form.

⦿ **Section 2: Use of Gift.** Normally gifts will be used for the General Fund of the church, but if you would like it to be used for a specific ministry, please indicate your preference in this section.

⦿ **Section 3: Gift Aid Declaration.** Please complete this section if you would like the church to claim Gift Aid on the gifts that you give.

You may also give to the work of St Andrew's by cheque (made payable to 'St Andrew's PCC') or by cash using the provided envelopes.

**Please return all completed forms to:**

St Andrew's Church  
Linton Road  
Oxford  
OX2 6UG

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## Section 1: Standing Order

Please complete and return to the church. We will forward onto your bank.

### Your details:

Title: ..... First name(s): ..... Surname: .....

Home address: .....

..... Postcode: .....

Tel no: .....

### Your account details:

Name & address of your bank/building society: .....

..... Your sort code: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Your account name: ..... Your account no: .....

Please pay: St Andrew's PCC

Bank details: BARCLAYS, Summertown Branch Sort code: 20-65-18 Account no: 80828831

A. Please debit the following sum of £ .....

Write amount in words: ..... from my/our account

B. Commencing on the ..... (date in full at least one month from today) and continuing monthly / quarterly / yearly (please delete as applicable) until further notice.

C. Signed: ..... Date: .....

D. Please delete as applicable: This is a new order / This replaces my existing order.

## Section 2: Use of Gift

Please use my gift for:

General Fund

Other (please specify): .....

## Section 3: Gift Aid Declaration

Please complete and return to the church. This will be kept for our records.

### Your details:

Title: ..... First name(s): ..... Surname: .....

Home address: .....

..... Postcode: .....

Tel no: .....

I would like St Andrew's Church to reclaim the tax that I have paid on (delete as appropriate):

- all donations that I make from the date of this declaration until I notify you otherwise.
- all donations that I have made in the last four years and all donations that I make from the date of this declaration until I notify you otherwise.

### Important notes

I confirm I have paid or will pay an amount of Income Tax and /or Capital Gains Tax for the current tax year (6 April to 5 April) that is at least equal to the amount of tax that all charities and Community Amateur Sports Clubs (CASC's) that I donate to will reclaim on my gifts for the current tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Please notify the church if you:

- Want to cancel this declaration
- Change your name or address
- No longer pay sufficient tax on your income and/or capital gains

If you pay income tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Signed ..... Date: .....

Name (in Block Capitals) .....

